

# AGENDA

**Meeting:** CALNE AREA BOARD  
**Place:** Calne Library, The Strand, Calne, SN11 0JU  
**Date:** Tuesday 6 December 2016  
**Time:** 6.30 pm

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:15pm .**

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Please direct any enquiries on this Agenda to Edmund Blick on 01225 718059 or email [edmund.blick@wiltshire.gov.uk](mailto:edmund.blick@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Christine Crisp, Calne Rural (Chairman)  
Cllr Alan Hill, Calne South and Cherhill (Vice Chairman)  
Cllr Howard Marshall, Calne Central  
Cllr Tony Trotman, Calne Chilvester and Abberd  
Cllr Glenis Ansell, Calne North

## **RECORDING AND BROADCASTING NOTIFICATION**

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If you have any queries please contact Democratic Services using the contact details above.

	<b>Items to be considered</b>	<b>Time</b>
1	<p><b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present at the meeting.</p>	<b>18:30</b>
2	<p><b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
3	<p><b>Minutes</b> (<i>Pages 5 - 12</i>)</p> <p>To approve and sign the minutes of the meeting held on Tuesday 4th October 2016 as a correct record.</p>	
4	<p><b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
5	<p><b>Chairman's Announcements</b></p> <p>To receive any announcements from the Chairman.</p>	<b>18:35</b>
6	<p><b>Partner Updates</b> (<i>Pages 13 - 14</i>)</p> <p>To receive an update from the partners listed below:</p> <ol style="list-style-type: none"> <li>a. Wiltshire Police</li> <li>b. Dorset and Wiltshire Fire and Rescue Service</li> <li>c. Wiltshire Clinical Commissioning Group</li> <li>d. Town and Parish Councils.</li> <li>e. Other <ol style="list-style-type: none"> <li>1. Including a proposal to build a Performing Arts Centre on the site of JBS School from School Governor, Hugh Pilcher-Clayton.</li> </ol> </li> </ol>	<b>18:40</b>
7	<p><b>Our Community Matters</b> (<i>Pages 15 - 64</i>)</p> <p>Councillors will provide an update on community issues and progress on area board working groups. This will include:</p> <ul style="list-style-type: none"> <li>• Calne's s.106 Working Group Update</li> <li>• Calne's Dementia Friends Working Group Update.</li> <li>• Community Area Transport Group Update.</li> <li>• Calne's Air Quality Report Group Update.</li> <li>• Older Peoples and Carers Champions Update.</li> <li>• Health and Wellbeing Centres Update.</li> <li>• An update from the Community Engagement Manager on the latest meetings of the Joint Strategic Assessment</li> </ul>	<b>19:00</b>
8	<p><b>Locality Youth Network</b> (<i>Pages 65 - 68</i>)</p>	<b>19:30</b>

There are 2 items from the Youth Grant funding scheme to be considered:

1. £4999 sought by Young Futures
2. £1200 sought by Bromham Youth Club

Full details may be found in the attached report.

There is also a short video from the Locality Youth Facilitator to show in this section.

9 **Area Board Funding** (*Pages 69 - 80*)

19:50

To consider 4 applications to the Community Area Grants Scheme, as follows:

1. An Application from Goatacre Cricket Club of the amount of £1700 for benefit of the Junior Cricket Improvements Project.
2. An application from The Open Blue Trust of the amount of £3898.33 for a Bus conversion.
3. An application from Calne Rugby Football Club of £1000 for new floodlights.
4. An application from Cherhill Toddler Group of £400 for group resources.

Also, for the Area Board members to note the grant of £380 approved under Councillor Alan Hill's initiative, to provide improvements for Calne Community hub and library.

Full details of all of these grants can be found in the attached funding report.

10 **Open Forum**

20:10

This section is to enable members of the public to raise issues to Councillors and Members for consideration.

If a member of the public should wish to raise an issue in this meeting then they are advised to contact the Democratic Services Officers, as above, to enable research and consideration.

Two questions have already been raised by Mr Boaler and Mr Morris and these will be addressed in the meeting. Full details can be found in the attached report.

11 **Urgent items**

20:30

Any other items of business which the Chairman agrees to consider as a matter of urgency.

# MINUTES

**Meeting:** CALNE AREA BOARD  
**Place:** Calne Library, The Strand, Calne, SN11 0JU  
**Date:** 4 October 2016  
**Start Time:** 6.35 pm  
**Finish Time:** 9.10 pm

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Please direct any enquiries on these minutes to:

Kieran Elliott (Senior Democratic Services Officer) Tel: 01225 718504, Email:  
kieran.elliott@wiltshire.gov.uk

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice Chairman), Cllr Tony Trotman and  
Cllr Glenis Ansell

Cllr Ian Thorn

**Total in attendance: 30**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
24	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Howard Marshall.</p>
25	<p><u>Minutes</u></p> <p>The minutes of the meetings held on 7 June and 30 August 2016 were presented for consideration and it was,</p> <p><b><u>Resolved:</u></b></p> <p><b>To approve and sign the minutes as a true and correct record.</b></p>
26	<p><u>Declarations of Interest</u></p> <p>There were no declarations.</p>
27	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack, as well as noting a final budget consultation event had been arranged for 5 October in Marlborough Town Hall.</p>
28	<p><u>Partner Updates</u></p> <p>The following partner updates were received:</p> <p><u>Wiltshire Clinical Commissioning Group (CCG)</u> Sarah McLennan and Sue Evans from the CCG provided a presentation on the forthcoming changes to the opening hours of the Chippenham Minor Injury Unit (MIU) from November 2016 onwards.</p> <p>It was explained that owing to national shortages, it was no longer viable to provide staff overnight in the Wiltshire Minor Injury Units without impacting upon staffing during the day. The largest change would be at Trowbridge MIU which was currently open all night, but in Chippenham the change would be to be open from 7am-11pm, closing two hours earlier. The changes had been taken to the Wiltshire Council Health Select Committee for noting, and it was stated very few people used the MIUs after 11pm, at significant cost. Only 4 patients seen had been from the Calne area in the past year, and only 1 of those an actual Minor Injury patient. It was highlighted that urgent services remained as before open 24 hours, but that MIUs had never been miniature accident and emergency centres.</p> <p>The Board discussed the changes, seeking additional details on patient numbers. It was clarified numbers did increase over the weekend overnight, but remained only an average of 3 overnight vs 0.6 per night across the entire week.</p>

Statistics would be analysed to see if it was necessary to open the MIU at holiday periods, and in response to queries on what services would still be available attention was drawn to the 111 and GP out of hours services.

The Board thanked the representatives of the CCG for the informative, evidence based presentation of the issues.

#### Dorset and Wiltshire Fire and Rescue Service

The written update presented at the meeting was received.

#### Town and Parish Councils

Cherhill Parish Council – It was stated that due to adverse weather the White Horse needed re-chalking in 2017, and the Board was informed the council would be looking for volunteer help.

Calne Town Council – Concerns were raised by a member of the town council on air quality issues within the town, in particular from Heavy Goods Vehicles and the impact of the Hills Group facilities. It was acknowledged the area board had an air quality working group and action plan to seek to address the problems, but some felt Wiltshire Council was not supporting the area sufficiently. There was also criticism of a recent Strategic Planning Committee meeting to discuss an item relevant to air quality in the town being held in private session.

A response was provided, detailing the significant work and progress as a result of the air quality working group and the recently approved action plan to lead to further efforts, and clarifying the position of the Strategic Planning Committee, to which further queries on its proceedings should be sent.

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#### Community Policing Model

Inspector Hobman was in attendance to provide an update on the introduction of the Community Policing Model in Calne, following its piloting trial in Trowbridge and Warminster. A new role of Community Coordinator who work with the Community Inspector to allocate resources, and for Calne though the team would be based in Chippenham the officers would spend as much time in the town as they had before.

The Board discussed the presentation and sought additional details. It was confirmed Chippenham and Royal Wootton Bassett would be the two hubs for the northern area, with five teams each. Each officer and community support officer (PCSO) would have an allocated area of responsibility.

In response to queries regarding Calne Police Station it was stated the service was focused on personnel rather than buildings. It was also confirmed there was a continued push to recruit more Special Constables, who unlike PCSOs had the same warranted powers as a Constable.

30	<p><u>South West Ambulance Service NHS Foundation Trust</u></p> <p>David Wilmot from the South West Ambulance Service gave a presentation on the Community First Responder scheme, where members of the public were trained to use defibrillators to respond to local need, and supported by officers of the ambulance service.</p> <p>In response to queries it was stated that Calne had been running a successful scheme for several years of 8-10 volunteers, but that expansion and retention was key, with more volunteers always wanted. It was confirmed no prior qualifications were necessary, and there were no age restrictions for community responders</p>
31	<p><u>Local Youth Network Update and Grants</u></p> <p>Rebecca Green, Chair of the Local Youth Network (LYN) provided an update on recent activity of the LYN. She particularly praised the work of their apprentice, Natalie Viveash, who had been working with them for 18 months and was leaving to work as a health trainer in the town, and the Board offered its thanks for her work.</p> <p>The changes to the youth service model were discussed, noting that the Local Youth Facilitator for Calne was also responsible for Marlborough and Devizes community areas.</p> <p>Details were also provided on work for a Special Education Needs Youth Club. The LYN were recommending to the Board that £9260 be approved for procurement of services from Barnardo's to provide a club in line with the LYN's expectations. It was hoped the club would in time be self-funding.</p> <p>Following discussion of the proposal as detailed in the report and clarity over trying to find a venue other than Beversbrook Community and Sports Facility, a motion to approve the request was made by Councillor Alan Hill, seconded by Councillor Glenis Ansell.</p> <p><b><u>Resolved:</u></b></p> <p><b>To award £9260.00 procure the services of Barnardo's for the SEND Youth Club.</b></p>
32	<p><u>Our Community Matters</u></p> <p>The Community Engagement Manager (CEM) Jane Vaughan and Councillors provided an update on community issues and progress on Calne Area Board working groups.</p> <p><u>CEM Update</u></p> <p>The Board received details of the many successes of Wiltshire based athletes at</p>



the Rio Olympics, as well as local efforts to encourage physical activity as part of the run up to the Games in the Wiltshire Council 'Road to Rio' initiative.

Details were also provided on the very successful Wordfest event (24 September – 1<sup>st</sup> October) which had run over 8 days with over 25 events celebrating literacy and communication. The Board thanked all those who prepared and took part in the event, and wished it further success in the future.

It was also noted that the HACCA (Heathy Active Calne Community Area Group) had received an award from Public Health at Wiltshire Council for tackling Obesity.

#### Community Area Transport Group (CATG)

There had been no meeting of the CATG since the last meeting of the Area Board.

#### Health and Wellbeing Programme

Details were sought on the Open Plus Library Scheme which was being trialled and how success would be assessed. It was stated reports on performance would be tabled from February 2017 onwards. The need for a suitable disabled toilet in the refurbishment of the leisure centre was also raised.

#### Section 106 Group

The written update was received and discussed. A motion was moved by Councillor Tony Trotman, seconded by Councillor Christine Crisp and it was,

#### **Resolved:**

- 1) To note the discussions and actions recorded in the meeting notes.**
- 2) To approve the proposed revisions to the Calne s106 Working Group terms of reference in order to allow involvement in other s106 agreements in the area, in addition to the current Sandpit Road agreement.**

#### Air Quality Working Group

The Board had approved the Air Quality Action Plan at its August 2016 meeting. It was also confirmed the tree planting scheme would continue.

Monitoring of air quality and location of devices was raised and whether they were suitably placed. It was stated the air quality team had been advised of the query and the Board would seek further information.

#### Older People/Carer's Champion

The written report was received and discussed, including a proposed scoring system for the consideration of grants as detailed in the agenda papers. A motion to approve the proposed scoring scheme was moved by Councillor Alan Hill, seconded by Councillor Tony Trotman.

#### **Resolved:**

	<p><b>1) To note the discussions and actions from the group meeting notes</b>  <b>2) To approve the proposed scoring scheme.</b></p> <p><u>Dementia Friends Working Group</u>  A report and update was provided. It was noted much work had been done to support the Dementia Action Alliance in the community area, and it was felt appropriate the Board commit to be a full member to show its commitment.</p> <p>A motion was moved by Councillor Alan Hill, seconded by Councillor Christine Crisp, and it was,</p> <p><b><u>Resolved:</u></b></p> <p><b>1) To note the discussions and actions recorded in the Group meeting notes</b>  <b>2) To sign the Area Board up as a full member of the Calne Dementia Action Alliance.</b></p>
33	<p><u>Area Board Grant Funding</u></p> <p>It was noted that one grant application had been approved under delegated authority by the Community Engagement Manager since the last meeting as follows:</p> <p>Councillor Led-Initiative – Christine Crisp – Display Equipment for the Community Hub - £82.98</p> <p>Consideration was also given to a health and wellbeing application provisionally scored using the scheme considered under ‘Our Community Matters’. A motion was moved by Councillor Christine Crisp, seconded by Councillor Alan Hill.</p> <p><b><u>Decision</u></b>  <b>£1038.00 was awarded Calne Fitness and Friendship Club to develop a new club promoting health and wellbeing among people aged over 50.</b></p> <p><b><u>Reason</u></b>  <b><i>The application meets the 2016/17 grant criteria.</i></b></p>
34	<p><u>Open Forum Discussion</u></p> <p>As part of the Open Forum session Mr John Boaler raised concerns that in his view the Area Board minutes were not sufficiently detailed or accurate. In response it was stated that the accuracy of minutes of a meeting were confirmed at subsequent meetings and people could make representations on that accuracy prior to confirmation. It was noted that level of detail in minutes would vary across different committees, but that no matter how detailed they would not be a verbatim record. It was stated the council’s Head of Corporate Support (Democracy and Performance) could be contacted if there were general points to be made on how minutes were prepared.</p>

Mr Francis Bosworth (Friends of Abberd Brook) raised concerns about the new charges for recycling centres. It was not likely that the Friends of Abberd Brook would continue undertaking their voluntary maintenance and development work along the Brook for the benefit of the wider community if they were to incur such charges. The Board undertook to look into the concerns and see what actions or resolutions could be identified.

Another Friends of Abberd Brook volunteer noted that she was keen to set up litter picking groups and new volunteers would be welcomed.

Further concerns were raised at the decision of the Strategic Planning Committee in relation to the Appeal by Hills Group. A response was provided explaining what information the Committee had considered, and that proper procedures had been followed when excluding the public as they considered legal advice. It was noted queries on the Committee should be directed to the Committee itself.

Members of the public were advised that if prior notice was given of issues they wished to raise, work could be undertaken to provide responses or briefing material to aid discussion at the meeting itself.

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#### Community Engagement Manager Delegation

It was noted that with the change from Community Youth Officer to Local Youth Facilitator the previously agreed delegated authority for urgent decisions required updating. A motion was moved by Councillor Alan Hill, seconded by Councillor Christine Crisp.

#### Resolved:

**In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board.**

**Decisions taken between meetings will be reported to the next meeting of the Area Board explaining why the matter was considered urgent or necessary to expedite the work of the Board and the Cabinet Member for Communities, Campuses, Area Boards and Broadband will also be kept informed of any such decisions.**

#### Reason for Proposal

**In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings.**

36	<p><u>Urgent items</u></p> <p>There were no urgent items, but the Chairman noted that the Calne Library space had proven an excellent location, and it was intended all future meetings be held there.</p>
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## Wiltshire Council

### Calne Area Board

6 December 2016

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#### Update from Parish Council

Calne Town Council and Calne Without Parish Council have now completed the draft Calne Community Neighbourhood Plan and invite you to submit your comments and suggestions as part of the consultation process.

This statutory consultation will run from **Wednesday 23<sup>rd</sup> November 2016 until 5pm on Wednesday 11<sup>th</sup> January 2017**, extended by one week to take into account the Christmas and New Year break.

Please click here to view the Draft Neighbourhood Plan and all supporting documents during these dates:

[Draft Calne Community Neighbourhood Plan \(Regulation 14\) & Supporting Documents](#)

**Paper copies of the Draft Plan are available to view at the following locations during the consultation period:**

**Calne Visitor & Information Centre**

Calne Town Council  
Bank House  
The Strand  
Calne  
SN11 0EN

**Calne Community Hub & Library**

The Strand  
Calne  
SN11 0JU

**Lansdowne Hall (evenings only)**

Petty Ln, Derry Hill  
Calne  
SN11 9QW

**Christ Church (daylight hours)**

Church Road  
Derry Hill  
Calne  
SN11 9QY

**The Village Stores**

Church Road  
Derry Hill  
Calne  
SN11 9QY

**Please submit your comments in one of the following ways:**

**By post:**

FAO Clare Harris  
Calne Town Council  
Bank House  
The Strand  
Calne  
SN11 0EN

**By email:** [charris@calne.gov.uk](mailto:charris@calne.gov.uk)

Following this consultation all of the comments received will be examined by the Steering Group and necessary changes will be made to the draft before it is submitted to Wiltshire Council to continue the process.

I very much look forward to hearing from you.

If you require further information in the meantime, please do not hesitate to contact me.

Kind regards

Clare Harris

**On behalf of the Calne Community Neighbourhood Plan**

Clare Harris

PA to the Town Clerk

Calne Town Council

Bank House

The Strand

Calne SN11 0EN

Tel: 01249 814000

[www.calne.gov.uk](http://www.calne.gov.uk)



Report to	Calne Area Board
Date of Meeting	6 <sup>th</sup> December 2016
Title of Report	Calne s106 Working group update

**Purpose of Report:**

To ask the area board:

- 1. to note the discussions and actions recorded in the latest meeting notes of the Calne Section 106 working group.**

1. The Calne s106 working group held its most recent meeting at the Calne Community Hub and Library on 20<sup>th</sup> October 2016. The following notes and action points were recorded of the meeting and have been acknowledged as an accurate record by all present:

**S106 Working Group**

Notes of the Working Group Meeting: 20<sup>th</sup> October 2016

*Attendees:* Cllr Tony Trotman (Wiltshire Council), Anne Henshaw (CAT/CCAP), , Stephen Hind (Wiltshire Council, Principle Engineer, Highway Network Improvements), Steve Corbin (Wiltshire Council, Transport Planning Assistant).

- 1. Apologies:** Mark Stansby (Wiltshire Council - Senior Traffic Management Engineer), Heather Canfer (Calne Town Council), Jane Vaughan (Wiltshire Council - Calne Community Engagement Manager).

*Notes of this meeting were taken by Anne Henshaw.*

## ACTIONS

### 2. Budget.

Spend to date:

Abberd Way £31,800.

General issues such as safety audits and cycling works. £11,000

It was noted that there are problems with regard to some of this work due to new contractors Ringway. Health and Safety matters are contributing to increased cost and time.

Total expenditure £42,800.

### 3. Update on existing schemes

#### a. Pedestrian crossing – Oxford Road –

On hold until review of all s106 agreements had been undertaken when a 'plotting' exercise would take place.

**On hold**

#### b. Woodhill Rise – Oxford Road

SC reported that, this was still under discussion. Steve Corbin to refer to the Town Council for a decision on the Parish Steward clearing the ditch. The bollard situation would then be easier to decide.

**SC refer to Town Council.**

#### c. Abberd Way road safety measures:

SH reported that the scheme was complete. Certain safety issues were to be reviewed including: Width of carriageway, parked cars and cycling.

**SH review safety issues.**

#### d. Cycle/pedestrian routes to schools/town: Penn Hill Road –

**Shared use path from Woodhill Rise towards Abberd Way-** It was felt that this needed further investigation. General discussion took place regarding Penn Hill and conversion to dual use. Issues raised by Ringway on this.

**SC/SH to progress**

**Abberd Way to Abberd Brook/ liaison with Greensquare** – SC would return to Greensquare to progress.

**SC to progress**



**4. Other focus points:**

Enhancing bus stops – AH was to attend Calne Town Council Planning meeting to discuss bus stop issues in the wider context.

**AH**

**5. Terms of Reference**

It was noted that the extension of terms of reference to cover all s106 agreements had been approved by the Area Board.

- 6. Other s106 agreements** - Steve Corbin to prepare new maps for future discussion with regard to preferred flow routes for cyclists/pedestrians when negotiating.

**SC to progress**

**7. Feedback to and recommendations for the next Area Board:**

To note details of this meeting and action points arising.

**TT report to Area Board**

**8. Date of next meeting:**

8<sup>th</sup> December 2016  
Calne Community Hub and Library.

**JV arrange**

**2. Environmental & Community Implications**

- 2.1. Calne Area Board s106 working group contributes to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual scheme identified.

- 3. Financial Implications** - There are no specific implications related to this report.

- 4. Legal Implications** - There are no specific implications related to this report.

- 5. HR Implications** - There are no specific implications related to this report.

**6. Equality and Inclusion Implications**

- 6.1. All schemes and decisions recommended to the Area Board will improve the experience and road safety of all users of the highway.

- 7. Safeguarding Implications** - There are no specific implications related to this report.

**Report Author: Jane Vaughan**

Community Engagement Manager (Calne) jane.vaughan@wiltshire.gov.uk

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Report to	Calne Area Board
Date of Meeting	6 <sup>th</sup> December 2016
Title of Report	Calne Dementia Friends Working group update/recommendations

## Purpose of Report:

To ask the area board:

- 1. to note the discussions and actions recorded in these meeting notes**

1. The Calne Dementia Friends/Dementia Action Alliance working group held its most recent meeting at Bank House, Calne on 31<sup>st</sup> October 2016. The following notes and action points were recorded of the meeting and have been acknowledged as an accurate record by all present:

**DAA**  
Calne Community Area



### Dementia Action Alliance Steering Group

#### Notes of the Meeting: 31 October 2016

**Attendees:** Cllr Christine Crisp (Wiltshire Council), Diane Gooch (Wiltshire and Swindon Users Network, David Evans (Calne Memory Club/Comm Health & Social Care Forum), Clare Harris (Calne Town Council) and Trudy King (Calne Town Council)

1. **Apologies:** Jane Vaughan (Wiltshire Council - Calne Community Area Manager), Andrew Day (Alzheimer's Society), Tim Mason (Alzheimer's Support) and Catherine Beswick and Richard Paget (Kingston House)

*Notes of this meeting were taken by Clare Harris/Trudy King*

2. **To discuss and approve the Action Plan**

The Action plan was discussed and updated to form the minutes of this and agenda of the next meeting (see below).

3. **Date and Venue of next meeting**

The next meetings will be held at Calne Town Council offices at **2pm on Monday 28<sup>th</sup> November 2016.**

## Action Plan from 26 September 2016

Action	Action Points	Lead Member	Progress/ Update	Funding Required & achieved	Action Completed v
<p style="text-align: center;">Page 20</p> <p><b>Create &amp; develop a Champion's Network</b></p>	Encourage attendance at Alliance meetings		<p>It was noted that we need a broader champion's network in the Calne area. This network, when developed further, will stand alone, and act as a support network to new champions. Ideally this network would be run by a champion not already committed to this group. DP to talk to Camilla and ask for an <i>updated</i> list of Champions in the Calne area.</p> <p><b>Pend this information.</b></p>		
	Arrange social events		<p>Members discussed arranging a more structured social event for Champions in the Calne CA. It was suggested that we arrange a walk and talk around the town, finishing off with Tea &amp; Cake in the Library, with an aim to develop a Dementia Friendly Walk. More info later in Action Plan.</p> <p><b>ONGOING</b></p>		
<p><b>Recruit 12 x full members to the CCADAA in first year</b></p>	Provide an information pack to prospective new members		<p><b>Members were happy with the information pack as circulated. CH to do a final check before sending to members. CH to print off some hard copies also.</b> It was suggested that if we could get some sponsorship we could invest in some</p>		

			<p>logo'd folders to hold the information – a more professional approach.</p> <p><b>CH/TK to make contact with the Royal British Legion, Goughs Solicitors and new hairdressers to arrange DF sessions and recruit as members – and update at next meeting</b></p> <p>The SG now need to develop a <b>Welcome Pack</b> for new members. Once the packs are created – these will be delivered by a member of the SG.</p> <ul style="list-style-type: none"><li>• JV/CH met with Simon of Chilvester Finance, explained the process and he went away with his three actions ready. Simon to complete and return his declaration. CH has heard from Simon but no action plan has been received – <b>CH has sent a final email asking if they still wish to be a member but has had no response. It was suggested that we email an information pack out to them to jog their memory.</b></li><li>• CH confirmed that Dorothy House have signed up as members on the DAA website. CH has been in touch to thank them/keep them in the loop explaining that Welcome packs will be ready soon</li></ul>		
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			<p>and that we will invite them to our first CCADAA meeting.</p> <ul style="list-style-type: none"> <li>• CH to sign CTC up as a member at FC on 21 November 2016</li> <li>• The Calne Area Board has signed up as a member – CC to confirm their three actions which may come out of the JSA revision at the end of Nov.</li> <li>• CC took a pack to pass onto to the Bobby Van Trust to see if they would be interested in becoming a member</li> <li>• DE has taken a pack for the Memory Club at their next meeting in 3 months time</li> <li>• TM suggested that the shops and businesses signed up to Safe Places could be approached to see if they would like to become members. TM is happy to do this. CH to forward TM the list of current 'Safe Places' – PEND</li> </ul>		
<p><b>Continue to coordinate and run dementia friends Sessions in the community area</b></p>	<ul style="list-style-type: none"> <li>• Champions to update on sessions run &amp; friends created</li> <li>• Request that new members of the Alliance also become Dementia Friends &amp; runs sessions</li> </ul>		<ul style="list-style-type: none"> <li>• CH/TK ran a session for new CTC employees on 14<sup>th</sup> Sept and created 3 friends.</li> <li>• DG ran a session at the Leisure Centre on 29<sup>th</sup> Sept and created a further 9 friends.</li> <li>• DG took this up with the Link via Frank Rumble and is waiting for a response. DG</li> </ul>		

	<p>accordingly</p> <ul style="list-style-type: none"> <li>• Continue to target the following groups: <ul style="list-style-type: none"> <li>▪ <b>Town Council</b></li> <li>▪ <b>Parishes</b></li> <li>▪ <b>St Mary's Sports Centre</b></li> <li>▪ <b>High St Businesses</b></li> <li>▪ <b>Greensquare (handymen)</b></li> <li>▪ <b>WC Housing team</b></li> <li>▪ <b>GP Practices</b></li> <li>▪ <b>Young People</b></li> <li>▪ <b>The WI</b></li> </ul> </li> </ul>		<p>to push this <b>ONGOING</b></p> <ul style="list-style-type: none"> <li>• TM is meeting with the Calne Rotary this week and will raise this with them - <b>PENDING</b></li> <li>• CH suggested that following the 2017 elections all new Councillors should become DF's as part of their induction – <b>ONGOING</b></li> </ul> <p>Need to find a way to ensure that DF sessions form part of induction packages; Town and Wiltshire Council (following elections), Wilts Police, Fire, Town and Wiltshire Council (new employees) etc. <b>CC ONGOING</b></p> <p>CC spoke with Jeanette of Greensquare who now understands the approach we are looking to take – in ensuring tradesmen who have contact with tenants are DF's. Jeanette to re-address this within Greensquare. PF confirmed that the Gloucester Greensquare manager is very active is driving this through in his area. PF to ask him if he can share his enthusiasm with the Calne team. <b>CH to chase PF re the above.</b></p> <p>CC to contact WC board members and will seek to get a resolution so that it</p>		
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			<p>can be taken forward. <b>CC will re-address this at the next meeting - ONGOING</b></p>		
<p><b>Encourage &amp; promote activities for people living with dementia and their carers (e.g. The Memory Club)</b></p>	<ul style="list-style-type: none"> <li>• Calne Memory Club to work on a programme of events for next year</li> <li>• Ask Richard Paget (through Catherine Beswick) of Kingston House for his input</li> <li>• Find out what activities are already happening in the CCA for those living with dementia and their carers</li> </ul>		<ul style="list-style-type: none"> <li>• DE to work with the Memory Club to achieve this - <b>ONGOING</b></li> <li>• DE circulated the new programme. <b>TK to display on boards, CH to post on Facebook.</b></li> <li>• There was discussion over the possibility of making this a regular thing in Calne. The most attended Alzheimer run session is in Seend (as opposed to Chippenham) as the days is better suited for most but this venue is not easy for everyone to attend. There is a demand/need for Calne to have its own session, however funding would be required to make it sustainable long term. <b>DG to look in to this in connection with the Older Person's Champion/Carer's Champion and feedback.</b> PF confirmed that Alzheimer's Support could provide training for a volunteer to run sessions. <b>DP has spoken with AD with regards the training available but has heard nothing as yet.</b></li> <li>• A new Memory Club website is</li> </ul>		



			<p>being launched  <a href="http://www.calnememoryclub.org">www.calnememoryclub.org</a> - this will go live very soon – DE to confirm when.          The Working Group is looking to create a Dementia Friendly walk around Calne (A Walk Down Memory Lane). This project could be driven by the CCADAA, trialled by the Memory Club with assistance from the Heritage Centre (Sue Boddington/Peter Knight?). This could be called)</p> <p><b>ONGOING</b></p> <ul style="list-style-type: none"> <li>• Working group should promote the Calne DAA so that events useful to people living with dementia and their carers can be made available.</li> <li>• Calne Leisure Centre - JV met with Mike Stuart on 23 August who are keen to be involved – <b>JV to update at next mtg</b></li> </ul> <p>made, these could be incorporated into the plan when the refurb is rolled out. It was agreed that an approach needs to be made with the team at WC who are working on the plans for the Centre so that any measures can be included early in the initial design as opposed to an after</p>		
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JV

			<p>thought. CC to raise this with Area Board chairs at a future meeting. This could also be raised at the next AB also. <b>PEND an update at the next meeting.</b></p> <ul style="list-style-type: none"><li>• We still need to work on how to update information regarding events, activities, services and classes available in our area. <b>ONGOING.</b></li><li>• The Healthwatch roadmap is still being developed. This should be made available to key people in communities. The terminology used needs to be checked to ensure it is suited to all. <b>ONGOING</b></li><li>• JV explained that once the Library is refurbished there will be digital info boards which will display local information, which people can sign up to, to received updates on local news and events etc. <b>ONGOING</b></li><li>• TM asked whether we should be approaching multi faith groups? JV has a link with the Trowbridge CEM and has visited the Mosque in the town and is aware that some people from the CCA attend this mosque. JV suggested that maybe this is something we need to work on with</li></ul>		
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			<p>Trowbridge when we are more established as a CCADAA. <b>ONGOING</b></p> <ul style="list-style-type: none"> <li>• CH confirmed that the Care Coordinator for Northlands/Patford Surgery was invited to this meeting and did hope to attend. <b>CH to make contact with the care coordinators through Helen at Patford, Alison at Northlands and Emmy at Beversbrook – to invite them to our meetings</b></li> </ul>		
<p><b>Campaigns - Promote, create and report</b></p> <p>Page 27</p>	<p>Raise awareness with the Dementia Roadshow vehicle.</p>		<p>AD to contact Craig Hussey, manager at Sainsburys Calne, <a href="mailto:manager.calne@sainsburys.co.uk">manager.calne@sainsburys.co.uk</a> to arrange for a vehicle to be parked outside the store. CH emailed AD a list of dates of events and festivals in the diary for 2017 so that they can piggy back. It was agreed that Carnival day in 2017 would be the preferred date/event. CH to allocate a space in the Market Place in advance. <b>CH has booked a space for AD. AD to take this up and organise his end.</b></p> <p>Conduct a 'Black mat' audit within the town. Come up suggestions for alternatives. TK has spoken with PHS (the Town Council supplier) and they are happy to quote for an alternative 'dementia friendly' design. TK to discuss costs and designs with them and feedback. The TC could lead the way and change the mats it uses</p>		

			in its public buildings (cost dependant). <b>JV confirmed that the LYN are still keen to be involved in this. It would be useful to give traders a hand- out giving examples of what could be used instead, when the young people go around. A simple flyer would suffice- TK/CH to work on this and find examples of styles/costs from contractors such as PHS for larger outlets and retail outlets that stock mats for smaller outlets.</b>		
Page 28	<ul style="list-style-type: none"> <li>Members to be encouraged to attend Alliance meetings &amp; update on progress or supply written update</li> <li>Community Volunteers to visit and monitor progress</li> </ul>		<ul style="list-style-type: none"> <li>Ongoing</li> </ul>		
<b>Communication – Promote good practice, opportunities for activity and progress using all forms of media</b>	<ul style="list-style-type: none"> <li>Share good practice with other DAAs in the area</li> <li>Carry out actions from Dementia Friendly Wiltshire Conference</li> </ul>		<ul style="list-style-type: none"> <li>Meet with other champions to share ideas and actions.</li> <li>Carry out the public building audit to check signage etc. <b>TK/CH to do this for Town Hall, Beversbrook and Town Council Offices by the next meeting.</b></li> <li>Ensure that we encourage 12 local businesses to become alliance members in our 1<sup>st</sup> year as CCADAA – <b>deadline of approx Feb 2017</b></li> <li>Continue to raise awareness holding regular DF sessions.</li> </ul>		

			<ul style="list-style-type: none"> <li>• JV has been approached by Eartunes Radio who are keen to do a piece on the CCADAA. JV to find out more and suggest that DG, as our spokesperson goes to talk to them. This could be a good platform to publicise the Black Mat Audit. We could also approach BBC Wiltshire – <b>Ongoing</b></li> <li>• It was agreed that, whilst the CCADAA is our official title we do need to call ourselves something a little more familiar and approach able. It was agreed that this group will be known as the <b>Calne Community Dementia Friends.</b></li> </ul>		
			<b>RUNNING TOTAL OF DEMENTIA FRIENDS IN CCA</b>	<b>350</b>	

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## 2. Environmental & Community Implications

2.1. The Calne Dementia Friends Action Alliance aims to contribute to the continuance and/or improvement of environmental, social and community wellbeing of local people living with dementia and their families/carers, the extent and specifics of which will be dependent upon the individual actions identified in the action plan.

## 3. Financial Implications

3.1. There are no specific legal implications related to this report.

## 4. Legal Implications

4.1. There are no specific legal implications related to this report.

## 5. HR Implications

5.1. There are no specific legal implications related to this report.

## 6. Equality and Inclusion Implications

6.1. The Calne Dementia Friends Action Alliance aims to make sure that everyone from the Calne Community Area living with dementia is respected and enabled to continue to enjoy living their lives in their own community as well as possible for as long as possible.

## 7. Safeguarding Implications

7.1. There are no specific legal implications related to this report.

### **Report Author:**

**Jane Vaughan – Community Engagement Manager (Calne)**  
**jane.vaughan@wiltshire.gov.uk**

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who	
	<b>Calne CATG - Date of meeting: 9<sup>th</sup> November 2016</b>				
1.	<b>Attendees and apologies</b>				
Page 31		Present:	Cllr Christine Crisp, Clare Harris (Calne Town Council), Cllr Ed Jones (Calne Without PC and Focus on Five), Steve Stott (Hilmarton PC), Anne Henshaw (Calne Area Transport) Peter Allberry (Compton Bassett PC), Simon Tomlinson (Cherhill PC), Clare Harris (Calne Town Council), Richard Tucker (Bremhill PC), Spencer Drinkwater (Wiltshire Council), Mark Stansby (Wiltshire Council), Jane Vaughan (Wiltshire Council)	<b>Area Board to note.</b>	
		Apologies:			
2.	<b>Notes of last meeting</b>				
		The minutes of the previous meeting had been circulated to the group and were presented to the <a href="#">Area Board on 30/08/16</a>	<b>CATG to note.</b>		
3.	<b>Financial Position</b>				
		Finance sheet was presented. Current Balance = £11,414.35 (see attachment 1)	<b>Area Board to note.</b>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	<b>Springfield School Crossing Facility (A4 Curzon Street)</b>  Issue No: 2904, 2909	All work now complete. Highways to agree final account.	<i>Area Board to note.</i>	CC
b)	<b>Pedestrian Safety at A4 White Hart Junction</b>  Issue No: 3483	Feasibility report presented to CATG for discussion. CATG in favour of Option 3 to be presented to Calne Town Council for support prior to preparing recommendation for the area board and a substantial highways bid.	<i>Prepare briefing note for Town Council.</i>  <i>Take report to Calne Town Council TD&amp;P, 7<sup>th</sup> Dec 2016.</i>  <i>Take recommendation to Area Board , Feb 2017.</i>  <i>Substantive Highways bid, March/April 2017</i>	MS/JV  CH  CC  MS/JV
c)	<b>Anchor Road / Brewers Lane Traffic Management Measures</b>  Issue No: 3536 & 3639	Feasibility report being developed for discussion at the next meeting.		
d)	<b>Cherhill Village – 20mph Speed Limit</b>  Issue No: n/a	Site work underway, awaiting decision from Parish Council relating to carriageway roundels.	<i>Area Board to note.</i>	CC
e)	<b>Calne School Road area – 20mph Speed Limit</b>  Issue No: n/a	1 objection received following public consultation. Cabinet Member has approved installation without changes. Detail design ongoing.	<i>Area Board to note.</i>	CC



COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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<b>5.</b>	<b>Other Priority schemes</b>			
a)	<b>Woodsage Way &amp; Lickhill Road</b>  <b>Issue No: 3355, 2999, 2004, 1807, 522</b>	<b>Woodsage Way</b> – All work complete.  <b>Lickhill Road</b> – Work suspended due to failing gas main. Wales & West have provisionally booked Lickhill and North St for major work commencing in January through to March.	<i>To recommend to the Area Board that Issue 2999 be closed.</i>  <i>Area Board to note.</i>	<b>CC</b>
b)	<b>Bentley Lane</b>  <b>Issue No: 3198</b>	Original work complete.  Bollards, street nameplates and road markings now complete. 1 sign remains outstanding – awaiting delivery.	<i>Area Board to note.</i>  <i>Highways to action</i>	<b>CC</b>  <b>MS</b>
c)	<b>Springfield School Bus Stop (A4 Curzon Street)</b>  <b>Issue No: 3211</b>	Construction work complete.  Lighting unit to be connected – highways have chased lighting contractor on several occasions.	<i>Area Board to note.</i>  <i>Highways to action</i>	<b>CC</b>  <b>MS</b>
<b>6.</b>	<b>New Requests / Issues</b> (Issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	<b>Issue 4256</b> – Goatacre Combe Lane. HGV issues.	Steve Stott reported that Hilmarton Parish Council had discussed this issue and did not support further action. As such the issue would be closed.	<i>Issue 4256 to be closed, Area Board to note.</i>	<b>CC</b>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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b)	<b>Issue 4404</b> Calne The Pippin. Contravention of Bus Lane (Gate)	The CATG was trying to identify evidence of this matter. JV reported the neighbourhood policing team suggestion that this area could be captured from the town CCTV cameras. CH felt that this wasn't the case. CATG would request that the mobile CCTV van be deployed in the area.	<b><i>Request that the police deploy mobile CCTV van in the area.</i></b>	<b>JV</b>
c)	<b>Issue 4441</b> Mile Elm and Sandy Lane – request for Vehicle Activated Warning Signs	A briefing note, which was prepared for the Cabinet Member for Highways, was presented. The Parish Council have been informed that no further work will take place here until after a period of monitoring has taken place, over the Winter months.	<b><i>Area Board to note.</i></b>	<b>CC</b>
d)	<b>Issue 4456</b> – A4 Quemerford near Stockley Lane – speeding concerns / HGVs speeding	Awaiting Metrocount	<b><i>Check progress</i></b>	<b>JV</b>
e)	<b>Issue 4480</b> – Calne York Road – request for bollards to prevent cars driving over grass strip	New Issue.  Road not yet adopted.  Town Council response: Requestor to contact developer.	<b><i>To recommend to the Area Board that Issue 4480 be closed.</i></b>	<b>CC</b>
f)	<b>Issue 4488</b> – Speeding on A4 Curzon St, between bypass roundabout and St Mary's School	New Issue.  Town Council response: Support further investigation but are not willing to contribute financially.  The CATG discussed the issue and would order a metro count to provide a further assessment of this situation	<b><i>Order metro count</i></b>	<b>JV</b>
g)	<b>Issue 4529</b> - Calne Station Road – Request for parking controls	Town Council supportive of advisory access protection markings.  Markings would be provided at no cost to the CATG	<b><i>Highways to implement</i></b>	<b>MS</b>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

h)	<b>Issue 4553</b> – Calne The Glebe – request for “No parking “ sign (effectively residents parking scheme)	<p>New Issue.</p> <p>Town Council response: Support in principle but do not wish to contribute financially.</p> <p>CATG felt this was effectively a request for a residents parking scheme. The correspondent would be contacted to request an indication of support from other residents.</p>	<b><i>Request confirmation of local support for a residents parking scheme</i></b>	<b>JV</b>
i)	<b>Issue 4648</b> - 40mph speed limit request.	<p>New Issue submitted by Compton Bassett representative</p> <p>Request for 40mph speed limit Goodenough Corner, Compton Bassett to the existing 30mph limit.</p> <p>Highways Officers reported that there was scope to review this area, Parish Rep confirmed that Compton Bassett PC would fund all costs involved.</p> <p>Highways Officers and the Parish Council would progress outside of the CATG. The issue would therefore be closed on the system.</p>	<p><b><i>Highways and Compton Bassett Parish rep to progress.</i></b></p> <p><b><i>Recommend to the Area Board that Issue 4648 be closed.</i></b></p>	<p><b>MS/PA</b></p> <p><b>CC</b></p>
j)	<b>Issue 4705</b> – Calne, Oxford Road – request for Speed Limit review.	<p>New Issue submitted by Town Council.</p> <p>Request a review of speed limits from “Bug &amp; Spider” roundabout and beyond proposed new development.</p> <p>CATG discussed this issue and felt that it should be deferred until future developments planned in the area are complete.</p>	<b><i>Recommend to the Area Board that Issue 4705 be closed.</i></b>	<b>CC</b>
k)	<b>Issue 4708</b> – Calne The Square & The Strand – congestion issues	<p>New Issue.</p> <p>Town Council response: Support further investigation.</p> <p>The CATG discussed that this was a long standing issue that</p>		

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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		had been submitted on many occasions, It related to broader and more far reaching issues which were being explored by the Town Masterplan.	<b><i>Recommend to the Area Board that Issue 4708 be closed.</i></b>	<b>CC</b>
l)	<b>Issue 4819</b> – Calne Broken Cross area – request for dropped kerbs	<p>New Issue.</p> <p>Town Council response: Support in principle but do not wish to contribute financially.</p> <p>Highways Officers had undertaken a site visit and reported that there were dropped kerbs at this location.</p> <p>CATG discussed that a community project had previously been suggested that would enable local priority spots for more dropped kerbs to be implemented.</p> <p>The Community Safety Forum had not taken up the opportunity to progress that project. Area Board would be asked to promote the opportunity for another community group to run that project.</p>	<b><i>Recommend Area Board promotes opportunity for a community group to run a 'dropped kerb project' based on one previously run by the Area Board.</i></b>	<b>CC/JV</b>
m)	<b>Issue 4863</b> - Signage relating to lanes at Chilvester Roundabout.	<p>New Issue.</p> <p>Highways would investigate signage options and prices</p>	<b><i>Highways to progress</i></b>	<b>MS</b>
n)	<b>Issue 4872</b> – Dakota Drive – request for waiting limit review	<p>Town Council had reported that this could be an area for consideration when TP&amp;D committee compiles its next priorities for waiting restrictions in the future. Information was requested about when this list will be required and how the process will work.</p> <p>Town Council Members supported this proposal in principle and were well aware of the dangerous parking on this bend but were mindful that if DYL's were implemented it would push on-street parking elsewhere.”</p>	<b><i>Notify Town Council that this area is not yet adopted.</i></b>	<b>CH</b>

COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

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		It was noted that the Town Council should be notified that this area was not yet adopted.	<b><i>Recommend to the Area Board that Issue 4872 be closed.</i></b>	<b>CC</b>
<b>7.</b>	<b>Other items</b>			
a)	<b>Issues awaiting a response from Town &amp; Parish Councils</b>	<p><b>Issue 4455</b> - Request for Street Lighting, Azalea Close, Calne</p> <p>Calne TC is undertaking consultation with local residents.</p> <p>Calne Town Council officer reported that this issue was resolved and could be closed.</p>	<b><i>Recommend to the Area Board that Issue 4455 be closed.</i></b>	<b>CC</b>
b)	<p><b>20 mph Zones and Limits</b></p> <ul style="list-style-type: none"> <li><b>Yatesbury:</b></li> </ul>	<p>Representative from Cherhill Council to provide feedback from the Parish Council with regards to how it wished to progress:</p> <ul style="list-style-type: none"> <li>Funding an assessment with no guarantee of meeting 20mph criteria.</li> <li>Investigation of alternative speed reduction measures (e.g. white gates)</li> </ul>	<b><i>Parish rep to provide feedback to the next meeting.</i></b>	<b>ST</b>
c)	<b>Calne Community Transport Strategy.</b>	Anne Henshaw, representative from Calne Area Transport reported that Calne Area Transport hoped to provide more information at the next meeting.	<b><i>Calne Area Transport to feedback to the next meeting.</i></b>	<b>AH</b>
d)	<b>Recently received issue 4928</b>	<p>Request for Speedwatch West End Foxham</p> <p>CATG discussed, provided the Bremhill Parish rep with details of the process to achieve a Community Speedwatch scheme and would order a metro count.</p>	<b><i>Metro Count to be ordered</i></b>	<b>JV</b>
<b>8.</b>	<b>Date of Next Meeting: Tuesday 14<sup>th</sup> March 2017, Calne Community Hub and Library, 4pm</b>			

## COMMUNITY AREA TRANSPORT GROUP ACTION / NOTES LOG

### Calne Community Area Transport Group

Highways Officer – Mark Stansby

Community Engagement Manager – Jane Vaughan

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Calne Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Calne Area Board will have a remaining Highways funding balance of £11,414.35

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications

6.1. There are no specific Safeguarding implications related to this report.

Calne CATG expenditure 2016 / 17 as of 04/11/16

Budget £12,465 + £15,749.35 c/fwd = £28,214.35

Scheme	Estimate	CATG Commitment	Expenditure	Projected Spend
A4 Calne Springfield Crossing	£11,300.00	£7,300.00	£9,670.33 interim	£11,300.00
Cherhill 20 mph speed limit	£7,697.57	£7,097.57	£0,000.00	£7,700.00
Calne School Rd area 20 mph limit	£3,000.00	£2,400.00	£0,000.00	£3,000.00
Totals	£21,997.57	£16,797.57	£9,670.33	£22,000.00

Budget £28,214.35

Projected Spend £22,000.00

Balance £6,214.35

Contributions

A4 Calne Springfield Crossing £4,000.00

Cherhill 20 mph speed limit £600.00

Calne School Rd area 20 mph limit £600.00

Total contributions £5,200.00

Area Board – to be collected upon completion

Cherhill Parish Council – to be invoiced upon completion

Calne Town Council – to be invoiced upon completion

Overall Balance £11,414.35

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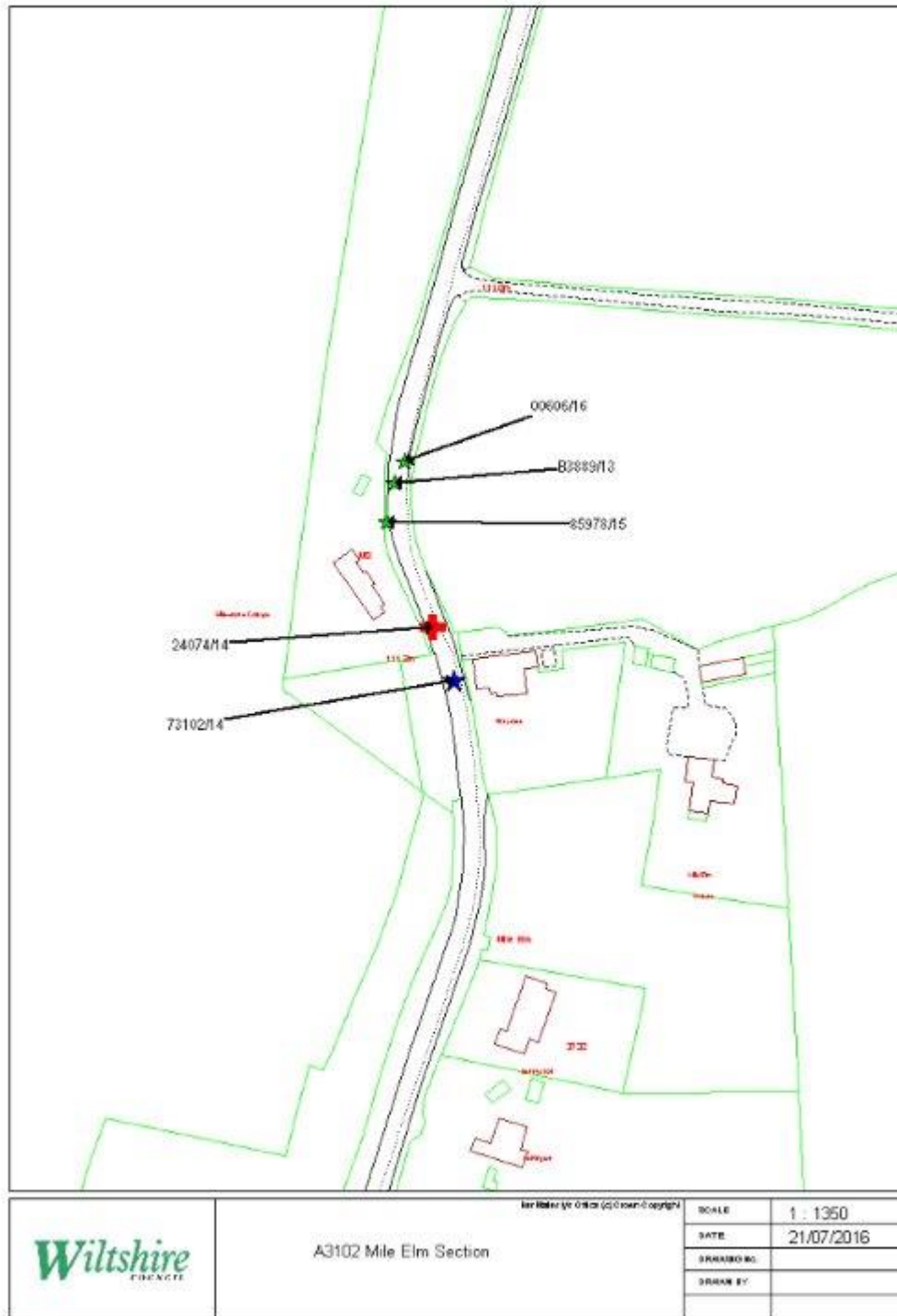


# TRAFFIC ENGINEERING TEAM

## BRIEFING NOTE

<b>Subject</b>	A3102 Mile Elm	<b>Date:</b>	July 2016
<b>Circulation</b>			
<b>Prepared by</b>	David Thomas – Traffic Engineering Manager		

Ref	Notes	Action
1	<p><b>Introduction</b> Despite safety work being carried recently on the length of the A3102 from the A342 junction to the Calne town boundary, Mile Elm has been raised as a point of concern by local residents as a result of a cluster of accidents over the last 3 years. This note explains the actions taken and proposed to address these concerns.</p>	
2	<p><b>Speed Limit</b> The A3102 was included in the overall speed limit review of all A and B class roads in the County undertaken in 2009/10. The review was undertaken in accordance with the requirements set out by the Department for Transport in their Circular 01/06 in which all highway authorities across the UK were tasked with reviewing speed limits on A and B class roads. The review recommended that on the length of the A3102 from Tossels Farm up to the 30mph terminal point at Calne that the limit be reduced from national speed limit (60mph) to 50mph. Subsequently this speed limit change was implemented on the ground in August 2013.</p>	
3	<p><b>Collision history</b> The annual average daily traffic usage of the A3102 at Mile Elm is 6700 vehicles per day (2,445,500 per annum). The collision rate for the length from the junction with the A342 to the 30mph terminal point at Calne is 18.2 per million vehicle kilometres. This compares to the national average for an A class road of 18.3.</p> <p>In the last 3 years to 31/03/2016 there have been 5 recorded injury collisions within the section of road at Mile Elm. 3 being categorised as slight, 1 as serious and 1 fatal. During this same period approximately 7,336,495 vehicles have therefore travelled safely along this length of the A3102 so it is important to concentrate on the circumstances around the specific collisions as it is clear that the majority of drivers are travelling safely along this stretch of road.</p> <p>All three of the most recent collisions are recorded as southbound loss of control at or on the approach to a left hand bend, with the primary contributory factors to these collisions being listed as – Oil or Diesel on road, wet / slippery road surface, and swerving to avoid an animal in the carriageway. All occurred in wet road conditions around the same location. This level of collision history around a specific area will always trigger further action under the annual collision cluster site programme.</p> <p>It is understood that a further collision took place on the 13<sup>th</sup> June but as yet this has not been added to the Police collision database. For information the database usually runs 3 to 4 months behind actual events.</p>	



**4 Works undertaken so far**

Following the fatal collision in March 2014, a review of signing and lining was undertaken on the section of A3102 from the A342 junction at Bromham to the 30mph speed limit at Calne, the section of road at Mile Elm was included as part of this review. Signing and lining changes forthcoming from this review were implemented in June 2015.

**5 Works proposed to be undertaken**

Wiltshire Council carries out annual testing of road surface conditions (SCRIM tests) on its roads. Although the skid resistance was at an acceptable level in the tests undertaken by the Council in 2015/16, the bends at Mile Elm were at a level that required further investigation. Because of the nature of the recent collisions highlighted above Wiltshire Council has included this stretch of road in the 2015/16 major maintenance works programme and following the further assessment, carriageway resurfacing is to be carried out on the length from Tossels Farm to the edge. This work is underway at this time

	and due for completion by the end of July 2016.	
<b>6</b>	<b>Summary</b>	
	It is considered that the proposed surfacing work will address the common causation factor in the last three (and possibly the 13 <sup>th</sup> June collision) recorded collisions that have occurred, namely that of slippery road conditions. The location will continue to be monitored through the collision cluster site programme and further works will be undertaken if deemed appropriate.	

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# Calne A4 White Hart Pedestrian Improvements

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## 1 Introduction and Background

This report is in response to a request from Calne Area Board via the CATG for a feasibility study for pedestrian improvements in and around the double mini roundabout of the A4/A3102 by the White Hart public house. The aim is for a safer environment for members of the public travelling in the area.



2

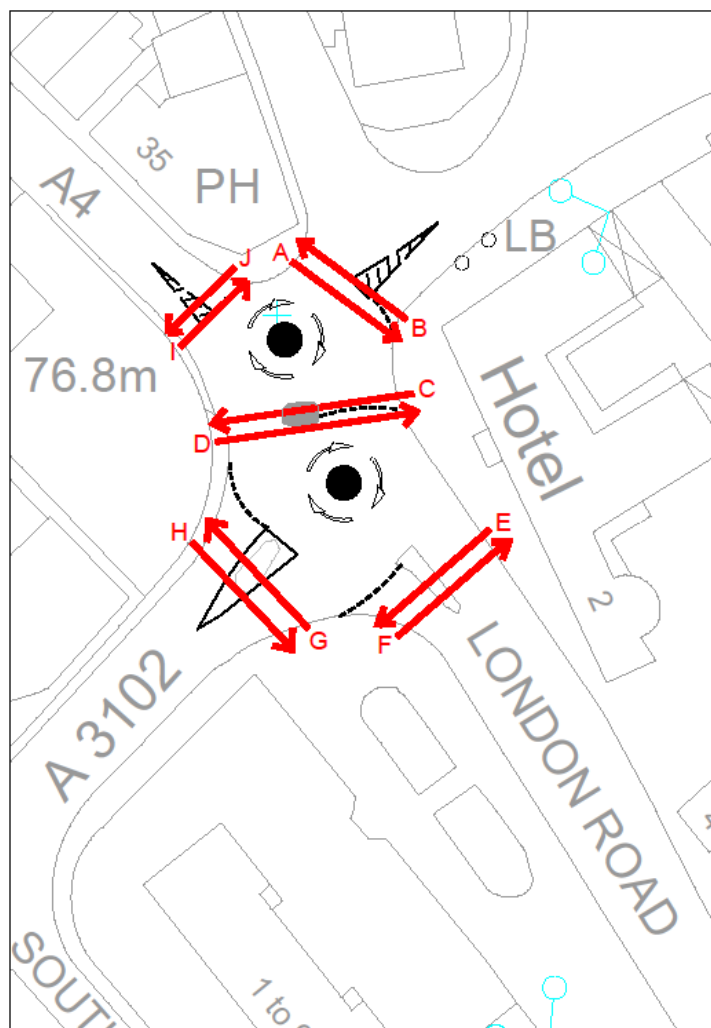
## Data Collection

### 2.1 Pedestrian Review

The location is at a double mini roundabout junction with 2 major A roads, the A4 and A3102, it links the town of Calne to Chippenham, Melksham and the A4 East to Beckhampton/Marlborough.

A pedestrian survey was undertaken to identify pedestrian movements as shown below, see **Appendix A** for data.

The survey was undertaken during term time mid week 7am-7pm. The survey showed pedestrians were crossing A-B and E-F with a high majority of those pedestrians being aged 18-65





## 2.2 Collision data

Current collision data (last 6 years) shows no general concern for safety of pedestrians.

Accidents involving:

	Fatal	Serious	Slight	Total
Motor vehicles only (excluding 2-wheels)	0	0	1	1
2-wheeled motor vehicles	0	1	0	1
Pedal cycles	0	0	1	1
Horses & other	0	0	0	0
Total	0	1	2	3

Casualties:

	Fatal	Serious	Slight	Total
Vehicle driver	0	0	1	1
Passenger	0	0	0	0
Motorcycle rider	0	1	0	1
Cyclist	0	0	1	1
Pedestrian	0	0	0	0
Other	0	0	0	0
Total	0	1	2	3

## 2.3 Additional observations

This junction has a double mini roundabout arrangement and is the intersection between two “non-primary” routes, A4 and A3102 and a residential road, “The Green”. The junction is situated well within a 30 mph limit and street lighting is provided throughout. The junction is used by all vehicle types and peak time queues are frequent, particularly during the morning rush period. Traffic movement in and out of The Green is considerably less than on the two A routes. The A4 is part of a main bus route. Vehicle approach speeds have not been flagged as a concern.

Whilst there is potential for school pupils to cross the A4 here as part of their journey to and from school, the majority of pedestrians observed were estimated to be between the ages of 18 and 65 years. Most pedestrian activity was recorded across A-B and E-F, (see plan of section 2.1).

The junction is situated just inside of the town's designated Conservation Area but despite this the streetscene is dominated by traffic signs, bollards and other roadside infrastructure. Some of the signs are poorly sited causing difficulty for pedestrians to see and be seen. The footways here are wide and there is scope to alter curb lines and to reposition signs without causing obstruction.

The twin roundabout arrangement and busy environment demands high levels of concentration for drivers but because of this, they are less likely to be aware of pedestrian activity around them.

### 3 Analysis

#### 3.1 Review of Signs and Road markings:

It is noted that the existing signing and road markings in the area are in need of reviewing and refreshing. It should be noted that areas of the carriageway surface is in a poor condition for laying new lining.

### 4 Recommendation

#### 4.1 Option 1

It is recommended to remove the existing island and replace with a pedestrian refuge fit for purpose, new kerbing, tactile paving and bollards, also the relocation of existing sign assembly. Provide new dropped kerb crossing points with tactile paving and bollards to highlight the desired crossing location on either side of the A4, declutter signing. Refresh all lining. **See Appendix B**

#### 4.2 Option 2

Relocate and replace existing dropped kerb crossing point into pedestrian desire line as per the survey results. New pedestrian bollards. **See Appendix B**

#### 4.3 Option 3

Option 3 consists of option 1 and 2 together along with the removal of the northern mini roundabout to be replaced with a T- junction. This will include amendments to existing kerb-lines, carriageway resurfacing, signs and new road markings. **See Appendix B**

### 5 Costing

The estimated costs of the recommendations are:

Option 1 = £24,000

Option 2 = £6000

Option 3 = £43,000

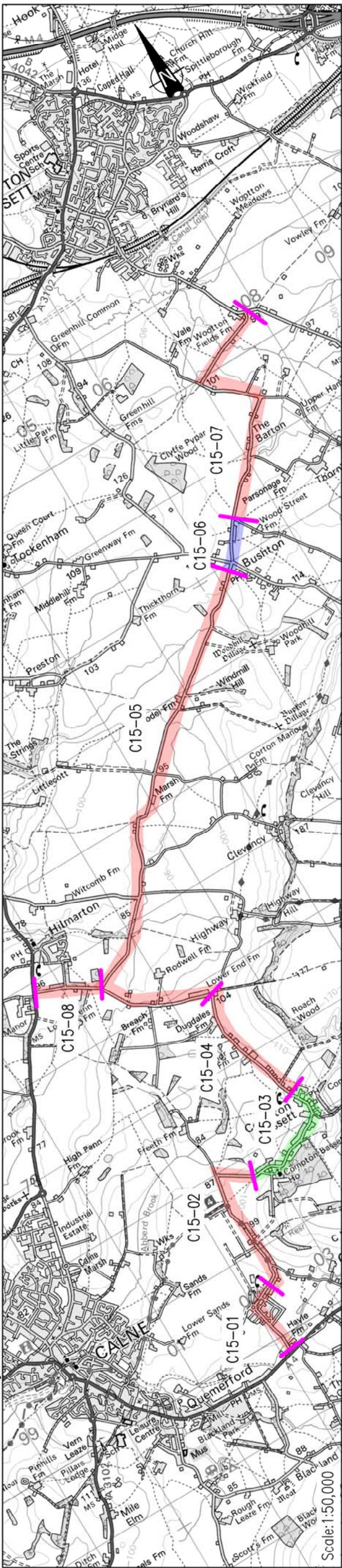
## **6 Appendix A – Pedestrian Survey Data**

# Appendix B - Recommendations



# Wiltshire Council - Review of Rural Speed Limits - C Roads - Route: C15

Location: Cherhill to Royal Wootton Bassett



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**Key:**

- 20 mph
- 30 mph
- 40 mph
- 50 mph
- 60 mph
- 70 mph

Section marks

Example of proposed change:

- Proposed change from existing 60mph limit to proposed 40mph limit

Details:

ROAD SECTION	LOCATION	MEASURED LENGTH (km)	EXISTING LIMIT (mph)	AA DT	COLLISIONS (6 Years)		COLLISION RATE (per 100million vkm)	MEAN SPEED (mph)	ASSESSED LIMIT (mph)	RECOMMENDED LIMIT (mph)	REASONING / JUSTIFICATION
					All	F & S					
C15-01	A4 JUNCTION TO SPRECKLEY ROAD JUNCTION	0.81	60	2,257	1	0	25.0	28	60	60	
C15-02	SPRECKLEY ROAD JUNCTION TO COMPTON BASSETT 30mph	2.11	60	725	1	0	29.9	39	60	60	
C15-03	COMPTON BASSETT 30mph	1.46	30	741	0	0	0.0	23	30	30	
C15-04	COMPTON BASSETT 30mph TO LOWER END FARM JUNCTION	1.95	60	757	0	0	0.0	31	60	60	
C15-05	LOWER END FARM JUNCTION TO BUSHTON 40mph	6.32	60	749	4	2	38.6	34	60	60	
C15-06	BUSHTON 40mph	0.65	40	696	3	1	303.5	28	40	40	Environment conditions are sufficient to control vehicle speed
C15-07	BUSHTON 40mph TO MARLBOROUGH ROAD JUNCTION	3.24	60	903	0	0	0.0	41	50	60	Environment conditions are sufficient to control vehicle speed
C15-08	T-JUNCTION SANDY FURLONG PLANTATION TO A3102 JUNCTION	0.81	60	1,143	1	0	49.3	39	50	60	

Version	Amendment	Checked by and date	Approved by and date	Client	Wiltshire Council	Client	Wiltshire Council	Information	Purpose
								Speed Limit Review - C & Unclassified Roads	Information
								Route - C15	Scale @A3
								Sheet 1 of 1	Issue As shown
								Telephone 0117 906 2300	Document Number
								1047930 - C15 - 01	Version
								File Location L:\Integrated Transport_Schemes\Speed Limits\2011-108 C & Unclassified Road Speed Limit_Review\Mouchel recommendations\Northern Section\Finalised	© mouchel copyright

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PH

LB

Resurface carriageway

KEEP CLEAR

Remove mini roundabout

All Parking restrictions to be refreshed/laid in accordance with the current traffic regulation orders.

Re-fresh road markings

remove and replace existing traffic island

New Baselit Keep Left Bollard

Existing sign assembly to be relocated from splitter Island

Replace existing signs with new (declutter where possible)

New pedestrian bollards

New Tactile paving

New dropped kerbs

Existing Island to be removed and replaced with a larger pedestrian refuge

New pedestrian bollards

New Tactile paving

New dropped kerbs

New Baselit Keep Left Bollard

Road marking changes to suit new layout

Replace existing signs with new (declutter where possible)

Re-locate and replace existing dropped kerbs

New pedestrian bollards

Road marking changes to suit new layout

New pedestrian bollards

New dropped kerb crossing point

Build out kerblines to suit new layout

# OPTION 3

**Option 3**  
**Estimated cost = £43,000**  
**Layout subject to a full Topographical Survey(included in cost estimate).**

**Wiltshire Council**  
 Where everybody matters  
**Traffic & Network Management**  
 County Hall, Bythesea Road, Trowbridge  
 Wiltshire, BA14 8JD  
 Tel: 0300 4560100  
 Website: www.wiltshire.gov.uk

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 Wiltshire Council (100049050) 2016

F					
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O	6/16	SLD	MJS	DMT	ORIGINAL
REV	DATE	DRAWN	CHECK	APPRV	DESCRIPTION

DRAWING PURPOSE:  
**OUTLINE DRAWING**

PROJECT:			
A4 Calne White Hart Pedestrian Improvements			
DRAWING TITLE:			
Outline Drawing OPTION 3			
SCALES:	NOT TO SCALE	SHEET SIZE:	A1
DRAWING No:	2015-085/SLD/CALN/D003/OPTIONS	REVISION:	0
FILE REF:	L:TET/AREABOARDS/CALNE/		

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## Update from the Calne Air Quality working group

The Calne Air Quality Working Group met on October 20<sup>th</sup> 2016 at Calne Leisure Centre.

The group would like to report to the Area Board the following updates:

Output of the monitor in The White Hart – with reference to Mr Boaler’s question at the last Area Board meeting – Officers reported that the real time monitor is working well; data will be set out in the annual report.

Review of the Action Plan – The group would be inviting a representative of CATG and a Highways officer to the next meeting regarding the grading of the A4 and the group was considering working with the Marlborough Group and any other interested parties.

The group was also hoping to review plans to encourage walking busses and school traffic plans.

They were also hoping to implement the 2<sup>nd</sup> phase of tree planting at New Road Roundabout at the next most appropriate time for planting (funding already identified); also to start work on identifying funding for the next tree planting phase.



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## Health and Wellbeing Centres – Calne Update for the Area Board – 6<sup>th</sup> December 2016

### Beversbrook:

- Work at Beversbrook has been completed.
- Official opening of the £500,000 all-weather sports pitch took place on 19<sup>th</sup> October.
- 900 hours of football activities have already taken place on the pitch since May 2016.
- Work at Beversbrook has also involved the installation of a toucan crossing on the A3102 to improve pedestrian access at a cost of approximately £100,000.

### Community Hub and Library:

- Calne Community Hub moved into the new Community Hub and Library in August 2016
- Local community groups have started to use the building for meetings, activities and events outside of normal opening hours using the new automated system and have provided positive feedback about the experience and the facilities that are now available to them
- The Open+ system is now in its pilot phase. This is being introduced gradually and being closely monitored by Wiltshire Council officers.
  - From mid-August the system has allowed registered user groups access to the building for approved activities and events during evenings outside of normal opening hours.
  - From mid-September self-service sessions have operated in the mornings (prior to normal opening hours).
  - Initial feedback suggests that the system is operating well, with no reported incidents of theft or vandalism; a full report will be prepared for the Area Board and the library management team in the spring of 2017.

### Leisure Centre:

- The Leisure Centre and staff have moved into the organisation of Wiltshire Council
- Budget investment circa; £5m +
- Refurbishment of the building is currently being planned.
- The Cabinet Member for Communities, Campuses, Area Boards and Broadband and the Associate Director Communities & Communications have been in discussion with partner organisations regarding occupancy in the centre. They have confirmed that plans for refurbishment will be drafted early in 2017.

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## Calne Older People's and Carer's Champions report to the Calne Area Board on 6<sup>th</sup> December 2016.

Both of Calne Older People's and of Carer's Champions have been active since the last Area Board meeting.

### **Calne Health and Social Care Forum meeting on the 18<sup>th</sup> October**

The Calne Forum has been meeting since 1996 as a discussion group for health and social care matters in the Calne Community Area. Members have included health and social care professional working locally as well as local residents. Speakers are arranged on local services which has enabled professionals to meet outside their workplaces as well as to network and assist working together for the benefit of service users and patients.

At the last Forum meeting on the 8<sup>th</sup> October, the Forum members agreed that there was not a need to form a separate Health and Wellbeing Group as the Forum was already fulfilling many of the requirements of a local Health and Wellbeing Group. This was agreed unanimously by the members present. All future Forum meeting will have an agenda "Health and Wellbeing Group" for discussion of activities since the last Forum meeting with input from the Older People's and Carer's Champions, Wiltshire Council and others as appropriate.

### **Calne Local Voices**

The Calne Champions advertised and held a successful meeting "Will you be a voice for older people and their carers?" with tea and cake in Calne Library Hub on the 14<sup>th</sup> November for "Local Voices". With people from a wide cross-section of the Calne area - from Calne, Hilmarton, Yatesbury, Cherhill as well as from the Methodist minister, a Day Centre Chair and Co-ordinator and Marden Court Activities organiser. The aim of holding the meeting was to engage volunteers from across the community area to assist the Older people's and Career's Champions reach more of the population of the area and to help to bring their health and social care issues to the attention of the Area Board for possible action.

Many existing local initiatives were discussed and shared to reduce local isolation on common themes.

The role of Local Voices was discussed and clarified. It would include input to future grant applications for Area Board funding as well as promoting local health and social care initiatives

### **Calne Fitness and Friendship Club**

The Club was promoted and set up by Helen Shakespeare, a local Occupational Therapist as she saw a need for keeping older people physically, mentally and socially active and reducing loneliness and consequently reducing dependency on using health and social care services. After discussion at the Calne H. and S.C. Forum and local health services who both gave support, she submitted an application for a grant from Calne Area Board and was successful at the last Area Board meeting. She gathered support from Age UK Wiltshire who offer similar opportunities in six locations in Wiltshire as well as Wiltshire Health and Care and Calne Town Council. The grant application was the first to Calne Area Board, which was treated as a local pilot to develop the assessment procedure for scoring the application and for future grant applications

The Club started on 3<sup>rd</sup> November at Beversbrook Sports and Community Facility, which is well equipped for the fitness sessions in the community hall and is fully supported by the staff there. Sessions start with gentle activities to improve fitness to music led by a qualified instructor, then refreshments followed by an easy sports activity. There are opportunities for members to participate in taster sessions in sports such as table tennis, walking football, walking netball, short tennis etc. Sessions are held on Thursday afternoons from 2 – 4 and have been widely promoted by flyers and health staff. The numbers attending have averaged 16 each week in the first 4 weeks with the first session free and £3 thereafter. The sessions are supported by several volunteers and will continue in 6 week blocks until March when it is hoped it will financially sustainable. The Club is very grateful to the Area Board for their grant support.

**Calne Men's Shed project**

The Calne Community Engagement Manager recently had a meeting with a group of men who have decided they are going to set up a Calne Men's Shed project. They are looking for a venue for their Shed and plan to have a meeting to attract more members in the New Year.

David Evans and Diane Gooch

Calne



**Report to** Calne Area Board  
**Date of meeting** 6<sup>th</sup> December 2016  
**Title of report** Youth Grant Funding

**Purpose of the Report:**

To consider the applications for funding and procurement listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Grant Applications:

Applicant	Amount requested	LYN Management Group recommendation
Young Futures	£4999	Recommended 53/60
Bromham Youth Club	£1200	Recommended 53.5/60

*In respect of urgent matters that may arise, the Community Engagement Manager, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support youth projects from the youth budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.*

**1. Background**

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered this application and identified it as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.

2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

**3. Environmental & Community Implications**

3.1 Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

4.1 Financial provision had been made to cover this expenditure.

**5. Legal Implications**

5.1 There are no specific legal implications related to this report.

**6. Human Resources Implications**

6.1 There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

7.1 Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

**8. Safeguarding Implications**

8.1 The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

8.2 Wiltshire Council has ensured that the necessary policies and procedures are in place; through its' procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.

**9. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
<a href="#">Youth Futures</a>	Launch2 Learning	Young Futures	£4999
<b>Project description</b> This project works with young people at risk of becoming NEET (not in employment, education or training) those who are currently NEET and young people whose lives and potential are being blighted by cyber bullying.  With young people who are at risk of becoming NEET, they are working with John Bentley School to refer young people for extra academic support in Maths and English to enable young people to meet the C grade needed to access apprenticeships and college. These places are targeted at young people who would be restricted financially in accessing additional tuition.  The second part of the project, running throughout the year works with local businesses and the NEET teams to start young enterprise projects which enhances their numeracy and literacy skills. The project			

last year helped to develop the idea of this project to make it more successful and sustainable. The young people themselves helped to develop these ideas for young people in the future. This project will also ask young people who used to be NEET to mentor the young people in the project. This project includes setting up a virtual market place and providing a £20 loan to each young person to start their business and a jobs café where the young people come together for training and support in their business.

The cyber bullying project ran during the summer where young people came up with the concept of a space on the internet where young people are creating content to deal with online bullying which becomes a resource to young people experiencing it. They can access the 'Wipe Out CB' group and pick a suitable picture or video to use in their own lives to help shut down the bullying. It also provides a peer support network for young people. Young people can join the group to go through the process of understanding cyber bullying and what might help shut it down, they then create their own content and become part of the online community creating content. The group works with all the youth networks and social media platforms to create a platform of support and resources made by young people to empower them against cyber bullying.

**Recommendation of the Local Youth Network Management Group**

That the application meets the grant criteria and is approved for the amount £4999

Application ID	Applicant	Project Proposal	Requested
<a href="#">Bromham Youth Club</a>	Bromham Youth Club	Bromham Youth Club resources	£1200

**Project description**

Bromham Youth Club is a community club in the Bromham parish serving young people who live in Bromham and their friends.

It has been running since October 2015 with funding from Devizes Area Board who continue to support the club this financial year.

Since setting up the club it has become clear that a majority of young people attend John Bentley School in Calne and as a result, members who join because of friends tend to be residents in Calne. The group have made strong links in Calne and are joining in their Christmas activities.

Because of the strong connections to Calne the group are asking Calne area board to help them to provide more activities for the Bromham youth club.

The money they are asking for will enable them to buy resources to run issue based workshops monthly and to arrange trips with the young people.

**Recommendation of the Local Youth Network Management Group**

That the application meets the grant criteria and is approved for the amount £1200

**Report Author**

Helen Bradley, Locality Youth Facilitator  
Tel: 07919396465 Email: helen.bradley@wiltshire.gov.uk

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<b>Report to</b>	Calne Area Board
<b>Date of Meeting</b>	06/12/2016
<b>Title of Report</b>	Community Area Grant funding

### Purpose of the report

#### To ask the Area Board to:

1. consider 4 applications for community area grant funding listed below
2. note a Councillor Initiative approved by the CEM under delegated authority

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Goatacre Cricket Club <b>Project Title:</b> Goatacre CC Junior Cricket Improvements Project  <a href="#">View full application</a>	£1700.00
<b>Applicant:</b> The Open Blue Trust <b>Project Title:</b> Bus conversion  <a href="#">View full application</a>	£3898.33
<b>Applicant:</b> Calne Rugby Football Club <b>Project Title:</b> Calne Rugby New Floodlights  <a href="#">View full application</a>	£1000.00
<b>Applicant:</b> Cherhill Toddler Group <b>Project Title:</b> Cherhill Toddler Group Resources  <a href="#">View full application</a>	£400.00

<b>Councillor Initiative</b>	
Cllr Hill initiative (approved under CEM delegation) To provide an additional round table with power points for the Calne Community Hub and Library.	£380.00

## 1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

## 2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2016/2017 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that applications meet the Community Area Board grants criteria.

2.4. Calne area board has agreed to prioritise three themes from the Joint Strategic Assessment, which had been highlighted at the 'What Matters to You', event held in 2014. These were to:

- Increase employment opportunities (especially through initiatives like apprenticeships and work experience) and social activities for and in consultation with young people.
- Recognise and address child poverty and childhood obesity.
- Build a positive reputation for Calne Community Area to attract more visitors to venues and events.

## 3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

4.1 Applications will be considered at each area board meeting of the year, while funding remains, there is one remaining meeting in this financial year:

7 February 2017	Deadline for receipt of applications - 10 January 2017
-----------------	--

4.2. In 2016/17 the Calne Area Board has been allocated a budget of **£40,661** capital funding. In addition the Area Board has rolled forward **£15,919** from the 2015/16 financial year. This gives a total capital budget of **£56,580**.

4.3. Following financial decisions made at the last area board meeting held on 4<sup>th</sup> October 2016 there was a capital balance of **£36,346.21**.

4.4 Following the delegated decisions noted under this report, the remaining capital balance is **£35,966.21**.

4.5. If all grant applications being considered under this report are approved by Members, the remaining capital balance will be **£29,327.88**.

### 5. Legal Implications

There are no specific legal implications related to this report.

### 6. Human Resources Implications

There are no specific human resources implications related to this report.

### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### 9. Applications for consideration

#### 9.1.

Application ID	Applicant	Project Proposal	Requested
<a href="#">2155</a>	Goatacre Cricket Club	Goatacre CC Junior Cricket Improvements Project	£1700.00
<p><b>Project Description:</b> Goatacre Cricket Club has made major improvements to its senior ground over the past 5 years to make it one of the best cricket facilities in the county. With 4 adult teams 5 junior including girls and a women's team that has just been formed they want to make improvements to their second ground so that all members have the use of the best facilities possible.</p> <p><b>Input from Community Engagement Manager:</b> This application meets community area grant criteria for 2016/17.  In addition the project also links to the JSA community priority to support accessible healthy lifestyle and social leisure activities across the community area.  Goatacre is a rural club that has been in existence since 1928 and has been a part of the village community throughout that time. It is well run and attended and offers a high standard of coaching for all. For adults and children alike, it offers a chance to make new friends, keep active and learn new skills.</p>			

Calne Area Board previously made an award to Goatacre Cricket Club from its 2014/15 community area grant scheme. This was for the sum of £4,500 towards improving facilities for junior players and women and for the erection of an electronic scoreboard for its main ground.

This new project will provide an electronic scoreboard and a protective bund for its second ground.

This application represents approximately 45% of the total project cost.

**Proposal**

That the Area Board determines the application.

**9.2.**

<b>Application ID</b>	<b>Applicant</b>	<b>Project Proposal</b>	<b>Requested</b>
<a href="#">1905</a>	The Open Blue Trust	Bus conversion	£3898.33

**Project Description:**

Open Blue has been given a new double deck bus, which will be converted in to a mobile community centre for rural North Wiltshire.

**Input from Community Engagement Manager:**

This application meets community area grant criteria for 2016/17.

In addition the project links to the JSA community priority to support accessible healthy lifestyle and social leisure activities across the community area.

The Open Blue Trust is a registered charity and its old bus was a familiar visitor to Calne in the past. The bus served Calne over many years, hosting targeted community activities for local people of all ages, providing a safe place for young people and an opportunity to chat to experienced staff and volunteers. The bus was used by the children’s centres to provide activities for families and for counselling young parents. Calne parents and older residents benefitted from Open Blues successful 1pot cookery courses cooking healthy family meals for those on a budget and it also provided support at local events (such as the Area Board Community Safety Fair). In other areas it has also hosted carer and toddler groups after school clubs youth drop-ins and residents cafes in communities with no village hall or other facilities.

This is an ambitious project that the Trust is able to pursue as a result of the donation of a new double deck bus, which it aims to convert to enable it to continue and extend its work in the area.

The applicant has spent time discussing future plans with the Community Engagement Manager and Local Youth Facilitator and is keen to tie in elements of



the conversion to local priorities, for example making it accessible and dementia friendly.

The future use of the bus will not be confined to Calne, and as such the trust is applying to Corsham and Malmesbury Area Boards for grants of equal value.

In addition the applicant is in discussion with Chippenham Area Board with regards to a separate phase of the project which will help to equip the bus for specific projects.

This application represents approximately 6% of the total project cost.

**Proposal**

That the Area Board determines the application.

**9.3.**

Application ID	Applicant	Project Proposal	Requested
<a href="#">2108</a>	Calne Rugby Football Club	Calne Rugby New Floodlights	£1000.00

**Project Description:**

To purchase reconditioned portable floodlight unit for Calne RFC.

**Input from Community Engagement Manager:**

This application meets community area grant criteria for 2016/17.

In addition the project links to JSA community priority to support accessible healthy lifestyle and social leisure activities across the community area.

It also contributes to the Council’s business plan outcomes (2013-2017) to ensure that:

- People in Wiltshire have healthy, active, high quality lives (healthy choices, positive activities)
- Wiltshire has inclusive communities where everyone can achieve their potential (reducing disadvantage and poverty, health inequalities)

The club has experienced a loss of players during evening practice sessions, which is a risk to its future. The club sees the acquisition of portable floodlights as vital to continue to offer playing opportunities to the community during the winter.

Wiltshire Council Sports Development officers have said that ‘A grant will aid the retention of senior players at Calne RFC throughout the season. Often the club sees an increase in participation whilst the club are able to train under sunlight. However, during the winter months as there is limited/inadequate artificial lighting available the clubs see quite a dramatic drop in overall numbers. This is because

players are either choosing to train with larger, alternative rugby clubs who are better equipped to train during the winter or leaving the game. The benefits of the grant for the community are that Calne RFC will have an increased capacity and capability to keep more people regularly active through their club. The advantage of using the grant for portable floodlights ensures limited impact on local residents and will be owned, maintained and stored by Calne RFC’.

This application represents 100% of the total project cost.

**Proposal**

That the Area Board determines the application.

**9.4**

<b>Application ID</b>	<b>Applicant</b>	<b>Project Proposal</b>	<b>Requested</b>
<a href="#">2129</a>	Cherhill Toddler Group	Cherhill Toddler Group Play equipment and sensory toys	£400.00

**Proposal**

This application is from a village toddler group which wants to acquire new sensory toys and play equipment, which are essential to enable children to mix and learn to play with other children in a happy and safe environment.

**Input from Community Engagement Manager:**

This application meets community area grant criteria for 2016/17.

In addition the project also links to the JSA community priority to support accessible healthy lifestyle and social leisure activities across the community area.

It also contributes to the Council’s business plan outcomes (2013-2017) to ensure that:

- People in Wiltshire have healthy, active, high quality lives (healthy choices, positive activities)

The Cherhill Toddler group has been in existence for a number of years but is now under new management and, with minimal reserves and limited resources the volunteers are looking to provide new toys and equipment to encourage local families to continue to attend the local group, and to ensure that a valuable village resource is not lost to the community.

This application represents 100% of the total project cost.

## 10. Money returned to the Area Board in relation to a previous award:

Councillor Initiative	Amount returned
Cllr Hill (approved under CEM delegated authority) To provide an additional round table with power points for the Calne Community Hub and Library.	£380.00
<ul style="list-style-type: none"> <li>• Following its meeting on 4<sup>th</sup> October 2016, Councillors identified the value of providing an additional table with power points in the Community Hub and library for use by the increasing number of local people who are using the venue as a place to access wifi through Wiltshire Online on their personal laptops.</li> <li>• It will also provide additional round table seating in the venue to enable better facilitation and delivery of future public meetings including Joint Strategic Assessment events and Area Board meetings.</li> <li>• This initiative links to all of the current area board priorities, but specifically towards building a positive reputation for Calne Community Area to attract more visitors to venues.</li> <li>• Under new Community Engagement Manager delegation arrangements agreed by Calne Area Board on 4<sup>th</sup> October 2016 'In order to expedite the work of the Area Board and to deal with urgent matters that may arise between meetings, the Community Engagement Manager, in consultation with the Chairman (or in their absence, the Vice-Chairman) of the Area Board, may authorise expenditure to support community projects from the delegated community grants budget of up to £5,000 in total, youth projects of up to £5,000 in total, and health and wellbeing projects of up to £1,000 in total, between meetings of the Area Board'.</li> <li>• The Community Engagement Manager has consulted the Chair of Calne Area Board and informed the Cabinet Member for Communities, Campuses, Area Boards and Broadband.</li> </ul>	
<b>Proposal</b> That the Area Board notes this delegated spend of £380.00	

No unpublished documents have been relied upon in the preparation of this report

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**Report to** Calne Area Board  
**Date of meeting** 6<sup>th</sup> December 2016  
**Title of report** Youth Grant Funding

**Purpose of the Report:**

To consider the applications for funding and procurement listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Grant Applications:

Applicant	Amount requested	LYN Management Group recommendation
Young Futures	£4999	Recommended 53/60
Bromham Youth Club	£1200	Recommended 53.5/60

*In respect of urgent matters that may arise, the Community Engagement Manager, following consultation with the Chairman and Vice-Chairman of the Area Board, may authorise expenditure to support youth projects from the youth budget of up to £5,000 in total between meetings of an Area Board. The decision and reasons why it was considered urgent will be reported to the next meeting of the Area Board.*

**1. Background**

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards
- Procurement Policies and Guidelines <http://thewire.wiltshire.council/index/service-areas-carolyn-godfrey/business-services-procurement/procurement-policies-and-guidance.htm>

Young people have considered this application and identified it as a priority for Area Board funding.

**2. Main Considerations**

- 2.1. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2015/2016 year are made to projects that can realistically proceed within a year of it being awarded.
- 2.2. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- 2.3. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.

2.4. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

2.5. Councillors will need to be satisfied that procurement policies and guidelines have been adhered to.

**3. Environmental & Community Implications**

3.1 Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

**4. Financial Implications**

4.1 Financial provision had been made to cover this expenditure.

**5. Legal Implications**

5.1 There are no specific legal implications related to this report.

**6. Human Resources Implications**

6.1 There are no specific human resources implications related to this report.

**7. Equality and Inclusion Implications**

7.1 Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

**8. Safeguarding Implications**

8.1 The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

8.2 Wiltshire Council has ensured that the necessary policies and procedures are in place; through its' procurement process, to safeguard children and young people. However, the Area Board needs to be satisfied that the providers being procured have everything necessary in place. The Community Youth Officer has assessed this and agreed providers meet safeguarding requirements.

**9. Applications for consideration**

Application ID	Applicant	Project Proposal	Requested
<a href="#">Youth Futures</a>	Launch2 Learning	Young Futures	£4999
<p><b>Project description</b></p> <p>This project works with young people at risk of becoming NEET (not in employment, education or training) those who are currently NEET and young people whose lives and potential are being blighted by cyber bullying.</p> <p>With young people who are at risk of becoming NEET, they are working with John Bentley School to refer young people for extra academic support in Maths and English to enable young people to meet the C grade needed to access apprenticeships and college. These places are targeted at young people who would be restricted financially in accessing additional tuition.</p> <p>The second part of the project, running throughout the year works with local businesses and the NEET teams to start young enterprise projects which enhances their numeracy and literacy skills. The project</p>			

last year helped to develop the idea of this project to make it more successful and sustainable. The young people themselves helped to develop these ideas for young people in the future. This project will also ask young people who used to be NEET to mentor the young people in the project. This project includes setting up a virtual market place and providing a £20 loan to each young person to start their business and a jobs café where the young people come together for training and support in their business.

The cyber bullying project ran during the summer where young people came up with the concept of a space on the internet where young people are creating content to deal with online bullying which becomes a resource to young people experiencing it. They can access the 'Wipe Out CB' group and pick a suitable picture or video to use in their own lives to help shut down the bullying. It also provides a peer support network for young people. Young people can join the group to go through the process of understanding cyber bullying and what might help shut it down, they then create their own content and become part of the online community creating content. The group works with all the youth networks and social media platforms to create a platform of support and resources made by young people to empower them against cyber bullying.

**Recommendation of the Local Youth Network Management Group**

That the application meets the grant criteria and is approved for the amount £4999

Application ID	Applicant	Project Proposal	Requested
<a href="#">Bromham Youth Club</a>	Bromham Youth Club	Bromham Youth Club resources	£1200

**Project description**

Bromham Youth Club is a community club in the Bromham parish serving young people who live in Bromham and their friends.

It has been running since October 2015 with funding from Devizes Area Board who continue to support the club this financial year.

Since setting up the club it has become clear that a majority of young people attend John Bentley School in Calne and as a result, members who join because of friends tend to be residents in Calne. The group have made strong links in Calne and are joining in their Christmas activities.

Because of the strong connections to Calne the group are asking Calne area board to help them to provide more activities for the Bromham youth club.

The money they are asking for will enable them to buy resources to run issue based workshops monthly and to arrange trips with the young people.

**Recommendation of the Local Youth Network Management Group**

That the application meets the grant criteria and is approved for the amount £1200

**Report Author**

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